



## CAÑADA AUXILIARY OF PROFESSIONALS POSITION DESCRIPTION

### *SPROUTS* TEACHER

Date: July 2022

Position: Teacher

Location: Paradise Canyon Elementary School

Time Commitment: Conduct sessions twice a week for one hour each during the school year  
(Currently Monday and Wednesday, 3:30 p.m. to 4:30 p.m.)

Position Description: Organize and implement an integrated, language-based learning environment for children ages three to six, not attending kindergarten.

#### Qualifications:

1. Teaching credential in multiple subjects including Early Childhood Development, Special Education, Learning Handicapped and Severely Handicapped
2. Experience teaching early childhood Special Education
3. Ability to communicate effectively (both verbally and in written reports) within a multidisciplinary team
4. Ability to organize, coordinate and conduct parent meetings, Individual Education Plan (IEP) meetings, and interdisciplinary team meetings, writing goals and objectives as needed
5. Ability to provide support services to students, teachers, and families involved in inclusive programs
6. Member of an early childhood professional organization
7. Knowledge of current special education laws pertaining to early childhood intervention program and services
8. Ability to use a computer for *SPROUTS* program needs
9. Health and stamina to work effectively with young children with various special needs
10. Current health immunizations
11. Trained in basic first aid and CPR for young children

#### Responsibilities

1. Communicate and consult with pre-schools, staff members, therapists, and families
2. Actively train and coordinate training for aides (volunteers, student teachers and interns) within the *SPROUTS* program
3. Communicate on a regular basis with Assistance League (CAP) *SPROUTS* Chairman and parents
4. As a representative of the *SPROUTS* Program speak publicly to the LCUSD School Board, Cañada Auxiliary of Professionals (CAP) and Assistance League of Flintridge (ALF) meetings and upon request to community, school and other professional meetings
5. Maintain appropriate records
6. Research appropriate equipment and strategies with the team to meet student's individual challenges and learning style