



## ASSISTEENS 2021 - 2022 **AUGUST 22, 2021 “MEET & GREET”**

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### AGENDA

#### PLEDGE OF ALLEGIANCE

#### 1. WELCOME FROM OUR 2021-2022 ASSISTEENS CHAIR, AL

- What we do:  
Help each other and the community; Learn responsibility, leadership, giving!  
We will work on projects; we will have guest speakers

#### INTRODUCTION OF 2021-2022 ASSISTEENS GOVERNING BODY

Chair:	AL
Vice Chair:	SI
Corresponding Secretary:	EH
Treasurer:	EC
Recording Secretary:	WL

Assisteens Coodinators: Ann Neilson & Linda Deacon

Assisteens Committee: Kathy Kumagai, Donna Stassel, Maureen Swenson & Connie Main

Committee Advisor: Judy Cosgrove

Philanthropic Administrator: Susan Bolan

Contact Information: Programs Office 818-790-2211; Message Anytime

Ann Neilson [assisteenscoordinator@alflintridge.org](mailto:assisteenscoordinator@alflintridge.org), [anneilson790@gmail.com](mailto:anneilson790@gmail.com)

Linda Deacon [lindaedeacon@gmail.com](mailto:lindaedeacon@gmail.com)

Susan Bolan [programs@alflintridge.org](mailto:programs@alflintridge.org)

#### 2. ASSISTEENS ATTENDANCE, COMMITMENTS & FOLDERS

- Attendance sheets
- Indicate size on T-shirt sheet
- Commitment – Minimum of 10 hours plus 1 Bargain Box day
- Please pick up your folders; your name is on the front
- What is in the folder:  
Student Roster; List of General Meeting dates and Bargain Box dates;  
Bargain Box Basics; Hours Sheet to track volunteer hours; Reimbursement slips for supplies; and Parent Involvement form

#### 3. T-SHIRT & SNACK DRAWING

- Opportunity to win an official Assisteens T-shirt or choose a fun snack

#### 4. OVERVIEW OF ASSISTEENS

- Description of philanthropies

- Sign-ups - We need Chairs for each of the lead positions. Bad Weather Shelter, Bargain Box, donation bags (goody, birthday, holiday), card writing, comfort blankets, fundraising, Historian/PR, hygiene kits, Medallion event, programs/speakers. The Chairs will be announced at the September 19 General Meeting.
- Bargain Box Thrift Shop - Advisor, Judy Cosgrove with Governing Body will explain how the Bargain Box Saturdays work  
Sign-up sheets for September, October dates

#### 5. TEAMS

- How we do it - 6 teams to get the job done
- Team assignments are on your folders

#### 6. ASSISTEENS COMMUNICATION

- Please make sure your information is correct on the Student Roster. Let the Assisteens Coordinators know if there are any changes during the year.
- All emails are sent to Assisteens and parents
- Remind app! Reminder texts are sent to Assisteens, Code #62aa6kb
- Check the website regularly  
<https://alflintridge.org/volunteer/join-us/assisteens/meetings-news/>

#### 7. T-SHIRTS FOR 2021-2022

- T-shirts are created using designs proposed from Assisteens artwork
- Submit proposed T-shirt designs to Chair, AL before the first General Meeting on September 19
- Once all designs are submitted, Assisteens will vote to choose the design and color

#### 8. PHOTOGRAPHS

- If you take photos of Assisteens activities, be sure to send them on to [programs@alflintridge.org](mailto:programs@alflintridge.org) to be considered for the website.

#### 9. AUGUST BIRTHDAYS

CK - 8/8  
 MT - 8/8  
 HS - 8/9  
 SL - 8/18  
 KS - 8/27  
 SC - 8/28  
 EO - 8/31

SIGN-UPS - ANY QUESTIONS - PLEASE ASK!

HAVE SOME REFRESHMENTS!

FIRST GENERAL MEETING IS SEPTEMBER 19, 2021